



**BCSEM QUARTERLY MEMBERSHIP MEETING MINUTES
STERLING HEIGHTS COMMUNITY CENTER, CITY OF STERLING HEIGHTS
SEPTEMBER 15, 2022, APPROVED**

1. Welcome and Call To Order: The meeting was called to order by John Darin at 12:42 pm.
2. Board of Directors Members Present: John Darin, Lois Adams, Henrietta Baczewski, Pat Deck, Sandie Fischer, Jim Keehn
3. Approval of Previous Minutes:
 - a. June 16, 2022 Quarterly Meeting: After review of the draft minutes, there was a motion from the floor to approve the minutes without change. The motion was seconded and approved by consensus voice vote.
4. President's Report:
 - a. 2022 BCSEM Meeting and Event Calendar: It was noted that a host community is needed for the December, 2022 Winter Quarterly Meeting.
 - b. 2022 Individual Service Award Presentation: The BCSEM 2022 Individual Service Award was presented by Jim Keehn to Ronald J. Smith of Detroit. Mr. Smith was a very deserving winner of this year's ISA award, being a notable long-time volunteer, President of the former Detroit Garden Center, and Advanced Master Gardener!
5. Treasurer's Report:
 - a. Treasurer and Membership Committee Chair Transition: John reported that Dorothy Wood, our much-respected Treasurer and Membership Director, has decided to move on from those responsibilities. She will be missed. BCSEM is actively seeking a suitable replacement for those critical Board of Directors positions. In the interim, John will assume those essential duties, on a temporary basis only. An updated Roster was distributed.
 - b. FY 2022 YTD Expense Report: There were recent revenues of \$185.00 from membership dues receipts, and approved expenses of \$435.43. The balance remaining as of September 15, 2022 is \$1169.17.
 - c. Chase Bank Business Account and PayPal Set-Up: John advised the membership that BCSEM is converting its Chase checking account to a business checking account, and will be able to receive direct deposits for payment of event registration fees and annual membership dues. Mailed payments by check (no cash) will continue to be accepted.
 - d. BCSEM Applying for IRS Tax-Exempt Status: John reported that BCSEM will be applying for formal IRS Tax-Exempt Status, to facilitate additional municipalities to become members of the organization. It is hoped to have this process completed by the end of this year.
6. Membership Committee Report: John reported that BCSEM currently has 31 municipal members and 16 individual members, for a total of 47 members. All members are encouraged to get their neighboring communities to join BCSEM also.
7. Newsletter Report: Sandie reported that the September BCSEM Newsletter is being mailed. She reminds everyone that she is always in need of copy for the Newsletter!
8. BCSEM Web Site & Social Media Report: Jim reported that he is working on updating the BCSEM web site.
9. Quarterly Meetings Report: It was noted that host communities are needed for the Winter, 2022 Quarterly Meeting. BCSEM will be partnering again with KMB to co-host the 2023 "Celebrate Spring!" Quarterly Meeting in April, 2023. All remaining 2023 Quarterly Meetings are in need of a host community.
10. KMB Foundation Report: It was reported that the KMB Foundation is seeking grant applications for a total of ten \$750 grants to be used for maintenance of previous award winner's project and programs. Applications were distributed.
11. Next Meeting: The next BCSEM Quarterly Membership Meeting, scheduled for Thursday, December 8, 2022, is in need of a host community. There are no host communities currently committed for 2023 Quarterly Meetings.
12. Travel Trophy Presentation: Lois presented the BCSEM Travel Trophy to representatives from Trenton.
13. Adjournment: The meeting was adjourned at 1:10 pm.

Respectfully Submitted,

John Darin, President, BCSEM